Greiner Bio-One recommends the following procedure:

1. Physician’s Instruction is received
2. Ensure all the required products are available
3. Hand hygiene
4. Patient identification and discussion
5. Position patient either in a sitting or lying position
6. Select the puncture site
7. Hand hygiene, put on gloves
8. Product selection based on the patient
9. Disinfect the puncture site
10. Apply a tourniquet
11. Venepuncture
12. Fill the tube
13. Release the tourniquet
14. Take samples (correct order of draw) + invert the tubes
15. Withdraw and dispose of the needle
16. Label the tube
17. Cleaning and wound dressing
18. Special handling recommendations and transport
19. Farewell, disposal, cleaning and hand disinfection

**NOTE**
Always follow general effective and safe working procedures and precautions during use and disposal of the products.

**Sources**
- WHO guidelines on drawing blood best practices in phlebotomy (WHO 2010)
- Greiner Bio-One’s expertise